

**Agenda for Dade Heritage Trust Board Meeting  
Wednesday, March 15, 2000**

5:30--Refreshments

6:00--Call to Order--President Enid Pinkney

Presentation by Barry Black on Miami's Historic Neighborhoods Book

Approval of Minutes

Treasurer's Report

Executive Director's Report: Sponsorships and Grants

Upcoming Events for Board Participation

President's Report

Building Bridges Fundraiser at Deering on March 18th

Dade Heritage Days--Sign up to represent DHT at different events

Advocacy--George Neary

Seymour Hotel proposition--Herb Sosa/Randall Robinson

Cemetery Task Force-- Penny Lambeth/Dolly MacIntyre

Membership--Don MacCullough

Historic Tours--Judy Pruitt

Nominating --Bill Murphy

**Dates to Remember:**

Sat. March 18, 7 p.m.--Building Bridges Fundraiser at Deering! Don't miss it!

Mon: March 27, Noon--Women's History Luncheon--at DHT

Sat. April 1, 11 a.m.-6 p.m.--RIVERDAY in Lummus Park

Thursday, April 13, 4:30-6:30 p.m.--Restoration Workshop at DHT

Wednesday, April 19, 5:30 p.m.--DHT Board Meeting

Sunday, April 30, 2:00 p.m.--Miami City Cemetery Commemorative Service

Wednesday, May 10, 6:00 p.m.-- Gusman--DHT Preservation Awards and  
Installation of Trustees and Officers

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Dade Heritage Trust  
Board of Trustees Meeting  
February 16, 2000

Present: J. Pruitt, George Neary, Becky Matkov, Rachel Parsons, Dolly MacIntyre, Blanca Mesa, B. Murphy, Thorn Grafton, Enid Pinkney, Neil Robertson. Advisor: R. Jacobs Guest: Neil Fritz  
Absent: Don MacCullough, Tina Lane, Luis Ajamil, B.J. Smith, Patricia Allen, Joyce Kory, Randall Robinson, Margaret Pelton, Gene Tinnie, Herb Sosa, Jeanette Poole,  
The meeting was called to order at 6pm by Enid Pinkney.

Guest: Neil Fritz of DDA's Main Street Program presented an update of the progress on the project. He discussed areas in which DHT could take a "Higher Profile", possible funding, and projects that DHT might be interested in exploring. An example could be a DHT Gift Shop or Tour Office on "Main Street." \* Refer to page in Jan. agenda "Dade Heritage Trust: Downtown Miami Historic District Project." Becky Matkov will represent DHT in investigating the possibility of these projects. Judy Pruitt asked that DHT be notified so that we can have a continued presence at DDA events.

I. Approval of the Minutes of January 19, 2000.

Motion to accept:

Moved- George Neary; Seconded- Bill Murphy; Passed.

II. Treasurers Report: Bill Murphy presented the Treasurers Report.[ See Monthly Budget Report 01/01/00 through 01/31/00, Assets and Liabilities.]

Bill reviewed the "January Numbers". The income for December 1999 was more than that for Jan. 2000. He explained that for the month DHT had a worse than typical pattern of cash flow. He stated that this was due to several factor which include :There were no funds from grants, there was no increase in income from membership, there was no significant funds from events. The organization did not have a lot of expenses but that the salary expense alone is \$5,600. Bill stated that it is the responsibility of the board to insure the financial stability of the organization and that at this pattern DHT will close down this year. He stated that our situation is "Quite Serious" and that we are operating at a \$50,000 deficit.

DHT received a grant from Miami-Dade County's Cultural Affairs Council for \$25,564. This money is to be used for advertising for Dade Heritage Days.

Union Planters turned down DHT's request to be a sponsor of Dade Heritage Days but donated \$2,500 for the Heritage Essay Scholarship contest and DHT expenses.

As of today DHT does not have a Major sponsor for Dade Heritage Days. We need a Major Contributor of at least \$25,000.

Becky Matkov is asking Jeanette Poole to increase the donation that she makes.

Judy Pruitt requested that Becky contact Bank of America, which is taking over Nations Bank, and let them know of our need for a major sponsor.

Dolly MacIntyre stated that we need to tap into Florida Corporations and Wealthy people- i.e. Roy Black, and Madonna.

Becky Matkov is to call Realtors who are friends of DHT to request that they help us find locations that can be donated as Fundraiser.

Becky is to call Sanford Ziff and ask for a personal donation, and possibly call this a "Kickoff Donor."

George Neary stated that DHT has no focus of what we need to do as a group. He will host a luncheon "Organizational Meeting" to form strategies, motivate, and come up with a plan to insure the future of DHT. The luncheon will be planned for Tues. Feb 29th.

III. Executive Directors Report: Becky Matkov : See report for Feb. 16, 2000 Board Meeting - Office Manager has resigned- Marisol McManus resigned as of February 22nd, 2000. George Neary knows of a person that he will call to come in to the office to help in the interim until we can hire another assistant.

The Board directed B. Matkov to talk to M. McManus and come up with a proposal to have her come in on the weekends to help keep our books in order. Bill Murphy stated that Becky needs to learn from Marisol the "workings" of the office so that Becky can teach this to the replacement.

Dade Heritage Days:

B. Matkov is still making contacts for sponsorship.

Dolly MacIntyre stated that we need to have a DHT Membership Table at all significant Dade Heritage Events. Becky is to direct Debbie Tackett to co-ordinate these membership tables and to sell DHT items at the events.

Miami's Historic Neighborhoods Book:

Deadline of April 1st to get all the writing and photos to the publisher to have printed by October 2000- Becky states that this is the last chance for the Board to buy profiles of their company or firm. Becky also stated that we should consider looking to the Profile Buyers as possible Board members.

IV. Presidents Report: Enid Pinkney- deferred.

V. Advocacy- George Neary:

George stated that he met with the Advocacy Committee. There are ten new members. Each member was assigned one of the Endangered Sites . They will research the status of each site, make a report, and in turn this resolution/report will be brought back to the Board at the next meeting in March.

Freedom Tower: B. Matkov is to contact the Mas Foundation to honor them for their progress and to ask for a donation to DHT.

Va Key: The next hearing regarding Va. Key is March 9th.

VII. Building Bridges Fundraiser- Becky Matkov- March 18th 7pm -10pm- The Event is being planned by the five committee members. More Board members are needed to serve on this committee and to pledge to attend this "Kick Off Event for Dade Heritage Trust. All present voiced their support. Becky asked for the board members to volunteer to assume responsibility for different aspects of the event. The next committee meeting will be on Tues. Feb. 25th at the Deering Estate. The committee will evaluate and suggest the cost of the event P.P. DHT will be partnering with the Deering Estate on this event.

VIII. Board Training Workshop- Judy Pruitt-

Motion - For DHT to have a Board Training Workshop on Feb 12th 9am-11:30am at the Miami River Inn.

Moved- Rich Heisenbottle- Seconded Penny Lambeth, Passed.

All Board Members will be expected to attend this meeting. Jane Caporelli suggested that we also invite "active" board members and advisors.

IX. City Cemetery and Tree- Mendous- Penny Lambeth-

The fence and the lighting are being completed.

The Eagle Scouts washed 500 markers, painted location markers, and straightened the markers.

Penny requested that DHT write a letter of thanks to ??Rob Raymond

Penny requested that the 62nd Royal Poinciana festival which is in June be included in the Dade Heritage Brochure.

Motion- DHT to allow the advertising of the 62nd Royal Poinciana Festival schedule in June to be included in the Dade Heritage Days Brochure for the year 2000. They will need to pay the \$50 fee.

Moved Richard Heisenbottle, Seconded- Jane Caporelli, Passed.

XII. General Discussion

Dolly MacIntyre is working on the next newsletter and requests any articles be submitted as soon as possible.

The meeting was adjourned.

The next Board Meeting will be March 15,2000, 5:30pm at DHT

Submitted, Rachel Parsons

## "Building Bridges" Gala at Historic Deering Estate at Cutler Launches Dade Heritage Days 2000 Celebration

The Dade Heritage Trust, Miami-Dade County's largest historic preservation organization, will hold its second annual "Building Bridges" Gala at the historic Deering Estate at Cutler at 7pm. Sat. March 18, to honor Miami-Dade Mayor Alex Penelas for his role in saving the Miami Circle and his efforts to build bridges between cultures.

The Deering Estate was selected as the site of the Gala because of its historic significance and extraordinary natural setting on Biscayne Bay. Gala guests will revel in the beauty of the Deering Estate, once the winter home of industrialist Charles Deering, as they experience exquisite cuisine and musical entertainment reflective of our community's diverse heritage. The Gala dinner reception takes place in



Mayor Alex Penelas will be honored at the "Building Bridges" Gala on March 18. Deering's 1922 grand stone house, built in the Mediterranean Revival

style of medieval castles in Spain. The completely renovated mansion was once used as a repository for Deering's extensive European art collection, Middle Eastern tapestries and vast collection of antiques. The spectacular first floor ballroom is appointed with an elaborately designed iron gate imported from Spain and a fireplace from Italy that dates back to the 16th Century. The home's other features include copper doors, a wine cellar that once contained more than 8,000 bottles of imported wines and liquors and a cast stone fireplace with imported ceramic glazed tiles. From the second and third floor suites, visitors can appreciate breathtaking views of Biscayne Bay that are not much changed since the turn of the Century.

The "Building Bridges" Gala launches Dade Heritage Days 2000, a two-month celebration of the history and culture of Miami-Dade County, that includes tours of historic sites, workshops and lectures, boat tours and gatherings throughout the community to learn and explore our architectural and natural history.

For more information and a complete schedule of Dade Heritage Days events, call Dade Heritage Trust at 305-358-9572 or visit [www.dadeheritagetrust.com](http://www.dadeheritagetrust.com). Tickets for the "Building Bridges" Gala opening are \$100 per person; \$75 for Dade Heritage Trust members and can be purchased at the Dade Heritage Trust, 190 SW 12 Terr, Miami.

# Tropical wonderland 1 highlight of spring tours

BY JO WERNE

jwerne@herald.com

Imagine a garden stretching over two acres, filled with palms, orchids, roses and bromeliads. Imagine a garden accented with pools, waterfalls and fountains.

Such a garden will be a highlight of the Villagers Garden Tour Friday, an annual fundraising event that kicks off a series of home and garden tours in South Florida.

The first home tour is March 19 in Morningside, the neighborhood of older homes off Biscayne Boulevard, between 50th and 61st streets. Six homes will be featured. In April and May, Spring Garden, Coral Gables, Miami Shores, Bayside and Fort Lauderdale's Victoria Park will host home and garden tours. (See box at right.)

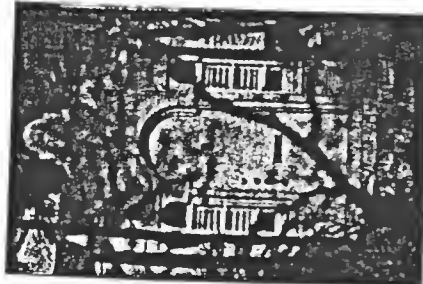
The Miami-Dade tours are part of Dade Heritage Days, a two-month celebration of Miami-Dade County's architectural, environmental and cultural heritage sponsored by Dade Heritage Trust.

The Villagers tour will feature the two-acre garden at the Coconut Grove home of Howard and Gloria Scharlin. Designed by landscape architect Jonathan Seymour, the garden is the epitome of outdoor living, with multiple seating areas, rose garden, orchid house and a children's garden with child-sized sculptures. There are two enormous cypresses (palm frond and cypress structures built by Miccosukee craftsmen) where the couple host numerous community fund-raisers.

"We had the garden designed specifically for entertaining," said Gloria Scharlin, one of the founders of the Greater Miami Jewish Federation's women's division. Howard Scharlin, an attorney, is a past president of the Federation.

Other gardens on the tour include:

- One designed by Robert Parsley with a park-like ambience.
- An English style garden designed by Steve Beam with topiaries, fruit trees and vines.
- A garden that incorporates



BARBARA HERMANDEZ/HERALD STAFF  
ON TV: Morningside home used in CBS sitcom 'Grapevine.'

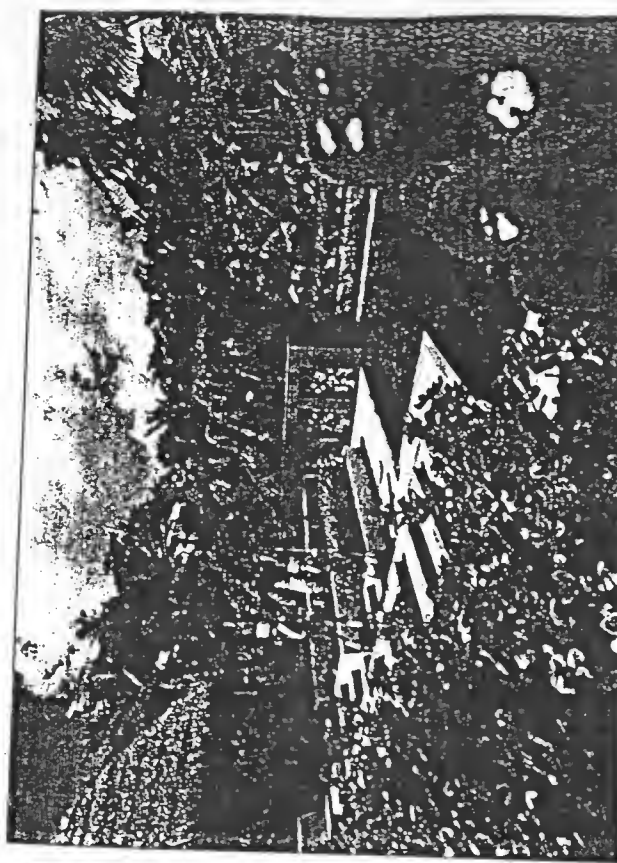
outdoor living areas with fruit trees and a vegetable garden.

The garden tour also includes a visit to the Montgomery Botanical Center, a nonprofit institution specializing in palm and cycad research collections. One mile south of Fairchild Tropical Garden, the center is on the 120-acre estate of the late Nell Jennings who, with her husband, Robert Montgomery, founded Fairchild in 1936. Visitors will tour the home, guest house and garden.

The Villagers has raised more than \$200,000 to preserve historic sites throughout Miami-Dade County. This year the group has allotted \$25,000 for the exterior restoration of Marjory Stoneman Douglas' home in Coconut Grove.

On March 19, the Morningside neighborhood will host a sale of antiques and orchids in addition to a tour of homes built in the 1920s and '30s. Sponsored by the Morningside Civic Association, the tour's six homes includes a 1924 Spanish Mediterranean Revival-style two-story home filmed in December for an episode on the new CBS sitcom *Grapevine*.

Others are 1935 and 1937 Mediterranean/Art Deco-style homes, 1924 and 1926 Spanish Mediterranean Revival-style homes, and a 1926 Mission style two-story home.



CHUCK FADELY/HERALD STAFF  
SCHARLIN GARDEN: An oasis with tropical plants, pools, waterfalls and roses stretches over two acres at the Coconut Grove home of Howard and Gloria Scharlin.

## HOME AND GARDEN TOURS

There are several home and garden tours to note on your calendar, including:

- Friday:** Villagers Garden Tour, 10 a.m. to 2 p.m., four gardens in Coconut Grove and Snapper Creek area of Coral Gables, plus a visit to the Montgomery Botanical Center. Cost: \$12. Tour starts at either 1901 Old Cutler Rd., Coral Gables, or 3616 Stewart Ave., Coconut Grove. Tickets will be sold at both locations. Call 305-666-3226.
- March 19:** Morningside Home Tour, 1 to 5 p.m., six homes. Cost: \$20. Tickets will be sold starting at noon at Northeast 57th Street and Sixth Avenue. Enter and exit Morningside at Northeast 50th Terrace at Biscayne Boulevard. Call 305-754-0105.
- March 26:** Aqua Vista Tour, noon to 4 p.m., six houses. Meet at Northeast 88th Street and North Bayshore Driv. Cost: \$10. Call 305-754-1993.
- April 1:** Spring Garden Home & Garden Tour, in conjunction with RiverDay, an annual Dade Heritage Trust-sponsored celebration.

p.m. Homes and gardens along Northwest Ninth Court. Cost: \$10. Tickets will be sold at Snug Harbor Landing, 1000 N. River Dr. Call 305-328-8730.

**April 8 and 9:** Victoria Park Home & Garden Tour, Fort Lauderdale, 1 to 4 p.m., both days. Sponsored by the Victoria Park Civic Association, the event will feature six homes never before on the tour. Cost: \$12 in advance, \$15 on tour days. The tour begins at the Virginia Shuman Young Elementary School, Broward Boulevard and Northeast Ninth Avenue. Call 954-523-6206.

**April 15:** Walking tour of homes on Astoria and Castile avenues, 10 a.m. to noon, sponsored by the Historic Homeowners Association of Coral Gables. Cost: advance purchase, \$10; day of event, \$15. Send checks to Sarah Anderson, 665 N. Greenway Dr., Coral Gables, FL 33134.

**April 15:** Miami Shores Historic Homes Walking Tour, 10 a.m. Sponsored by the Miami Shores Historic Preservation Board, the tour begins at the Shores Performing Arts Center, 305-3644 or Jo Werne at 305-376-3644 or

is your neighborhood having a home and/or garden tour this spring? If so, call Jo Werne at 305-376-3644 or

## Assets

Current Assets		
Miami Circle Acct	\$ 20,674.42	*
Florida Lighthouse	11025.44	*
DHT Operating Acct.	18022.39	*
DHT Mutual Fund		

Prepaid Expenses	1256.89	
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<b>Total Current Assets</b>	<b>\$ 50,979.14</b>	
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Property & Equipment	\$ 25,463.00	
Accumulated Depreciation	(23128.00)	
	2335.00	

Other Assets	100.00	
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Deposits		
Total Other Assets	0.00	

<b>Total Assets</b>	<b>\$ 53,414.14</b>	
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## Liabilities & Fund Balances

Current Liabilities		
Refundable Advances:	\$ 13,715.14	*
(Miami Historic Neighborhoods)		
Total Current Liabilities	\$ 13,715.14	

Long-Term Liabilities	0.00	
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Total Long-Term Liabilities	0.00	
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<b>Total Liabilities</b>	<b>\$ 13,715.14</b>	
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### Fund Balances

Fund Balance - Unrestricted funds.	\$ 29,699.00	
Temporary Restricted Funds	10000.00	

<b>Total Fund Balances</b>	<b>\$ 39,699.00</b>	
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<b>Total Liabilities &amp; Fund Balances</b>	<b>\$ 53,414.14</b>	
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#### President's Message

Wrote letter to William (Butch) Brickell and Marjory, Mr. and Mrs. Bob Graham inviting them to our Second Annual Women's History Luncheon honoring the women of the James Roberts family who are buried in the Miami City Cemetery. This family had been in their employ. The luncheon will take place on Monday, March 27, 2000 at 12:00 Noon at Dade Heritage Trust.

Wrote letter to Rev. John F. White, Pastor of Greater Bethel A. M. E. Church, requesting funds for Commemorative Service

Wrote letter to Steve Kneapler of Monty's requesting dinner for two as a "Give Away" during Women's History Luncheon.

Wrote letter to Donold Warshaw, City manager, all city commissioners, the Mayor of the City of Miami, Gwendolyn Warren, Director of Community Development, and Mirander Albury, Administrator for NET (Overtown) asking the City of Miami to co-sponsor the Commemorative Service. A budget was included in the letter.

Wrote letter to Mayor Alex Penelas and all County commissioners, asking them to serve as Marshalls in leading the Commemorative Procession to the cemetery.

Wrote letter to Wayne Haltiwanger, Director of catering at the Alexander Hotel, requesting a suite for 2 at the all suite luxury Alexander Hotel. Request granted.

Received positive answer from American Airlines for tickets for two to Nassau as a (Give Away) during Women's History Luncheon.

Received answer of "no" to request to Jorge Carbajal, President of Jorge and Jerry for gift certificate for grocery "Give Away."

Telephoned Stephanie Teele re letter sent to Fred Donnathan, Director of Sales & Marketing of Bahamasair, requesting financial contribution for Commemorative Service.

February 17, 2000-Met with Terry Griffith, Assistant Director of Parks, City of Miami re Commemorative Service.

February 21,-African American Committee at my home

March 6,- met with Aureo Cardena and daughter, re possible development in the Miami area.

March 9, attended City Commission meeting on Virginia Key

March 10, meeting at 301 North Biscayne Blvd. On Biscayne Park's future.

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CMG Account No.

4019301137

AGNES O MCINTOSH TRUST

Date

03/01/00

Amount

\*\*\*\$7,500.00

Pay: Seven Thousand Five Hundred DOLLARS AND -  
NO CENTS

To The  
Order  
Of:

DADE HERITAGE TRUST

Capital Management Group

*Leon P. Lannon*  
Authorized Signature

⑈46110835⑈ ⑆053000219⑆ 5046001042738⑈

**The Alex & Agnes O.  
McINTOSH FOUNDATION**

**Governors:**

John C. Sullivan, Jr., President  
Jack G. Admire  
Ruth S. Admire  
John G. Admire  
First Union National Bank

2511 Ponce de Leon Boulevard, Suite 320  
Coral Gables, Florida 33134 (305) 444-6121

February 29, 2000

Mrs. Becky Roper Matkov  
Executive Director  
Dade Heritage Trust  
Historic Preservation Center  
190 Southeast Twelfth Terrace  
Miami, Florida 33131

Dear Becky:

It is with pleasure that I enclose a check to Dade Heritage Trust from The McIntosh Foundation in the amount of \$7,500.00. This donation may be used, as you requested, for the Dade Heritage Trust's "Building Briges" initiative or in any other way needed in the Dade Heritage Days program. We are sorry that we were not able to grant the full amount you requested. We commend these projects and wish you success with them.

It is now the policy of the Board to request a report respecting the utilization of grant monies. Would you please so advise us on or before this time next year. Thank you.

I enjoyed seeing you the other day! I look forward to the next time.

With warm personal regards, I am

Very truly yours,

*W. J. J.*

#### 1999-2000 OFFICERS

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Enid C. Pinkney

##### FIRST VICE

##### PRESIDENT

Jeanette Poole

##### SECOND VICE

##### PRESIDENT

Thom Grafton

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Rachel Perkins Parsons

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Joe Caporelli

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Richard Heisenbottle

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Don MacCullough

Colly McIntyre

Janca Mesa

Margaret Pelton

Edith Pruitt

Neil Robertson

Randall Robinson

J. Smith

Gene Tinnie

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Ray Bondurant

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Ray Field

Collo Henriques

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Allye Jude

Lancy Liebman

Slie Pantin

Va Moore Parks

Elizabeth Plater-Zyberk

Nice Pryor

Athalie Range

Grah Schaefer

Lesnick

##### EXECUTIVE DIRECTOR

Ray Roper Matkov

## DADE HERITAGE TRUST

### Responsibilities of the Dade Heritage Trust Board of Trustees

Since our founding in 1972 as a nonprofit 501(C)(3) membership organization, Dade Heritage Trust has worked to preserve our community's architectural, cultural and environmental heritage. Our restoration projects have included the Cape Florida Lighthouse on Key Biscayne, the Wagner Homestead in Lummus Park and Dr. Jackson's Office and Surgery, which is our headquarters. We partner with governmental bodies like the Downtown Development Authority to sponsor the Florida Main Street program along Flagler. We conduct workshops on restoration and neighborhood revitalization. We present our Dade Heritage Days celebration every spring, with close to 100 different events. And we spearhead campaigns to preserve public places like the historic Miami City Cemetery and the Miami Circle archeological site on the Miami River.

To do all that we accomplish requires a dedicated staff, a supportive membership, and a committed, capable, active Board of Trustees.

We ask our Trustees to

- 1) provide leadership on policy
- 2) attend a monthly Board meeting
- 3) pay Board dues of a minimum of \$100
- 4) chair or be responsible for a committee
- 5) represent DHT well in the community
- 6) be active in fundraising for Dade Heritage Trust
- 7) recruit at least five new members a year for Dade Heritage Trust
- 8) attend Dade Heritage Trust fundraisers and special events such as Dade Heritage Days

1999-2000 OFFICERS

PRESIDENT  
Enid C. Pinkney

FIRST VICE  
PRESIDENT  
Jeanette Poole

SECOND VICE  
PRESIDENT  
Thorn Grafton

TREASURER  
William Murphy

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Richard Heisenbottle  
Joyce Kory  
Tina Lane  
Don MacCullough  
Dolly McIntyre  
Blanca Mesa  
Margaret Pelton  
Judith Pruitt  
Neil Robertson  
Randall Robinson  
BJ Smith  
Gene Tinnie

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Gary Held  
Adolfo Henriques  
Ruth Jacobs  
Sallye Jude  
Nancy Liebman  
Leslie Pantin  
Arva Moore Parks  
Elizabeth Plater-Zyberk  
Janice Pryor  
A. Athalie Range  
Jorah Schaefer  
Don Tesnick

EXECUTIVE DIRECTOR  
Becky Roper Matkov

DADE  
HERITAGE  
TRUST

March 20, 2000

To: All Dade Heritage Trust Trustees

From: Becky Matkov  
Executive Director

We are progressing well on Dade Heritage Trust's upcoming book, **Miami's Historic Neighborhoods**. It will be a beautiful history of our entire community, with wonderful historic photos and artwork, and chapters written by distinguished writers and historians.

Very importantly, this book promises to be an important source of income for Dade Heritage Trust.

However, we need your help. The cost of printing the book is being paid for by selling "profiles" of businesses and outstanding families in the community. The sales staff of Historical Publishing Network has worked hard, and has sold about \$155,000 worth of profiles (see attached). However, that is just short of the \$200,000 targeted to make the book profitable for both the publisher and Dade Heritage Trust. (See attached for details.)

We are asking you, as Trustees, to help open doors for the sales staff. You don't have to sell anything yourself--though that would be grand!--but if you will just call a business contact and arrange for them to talk to Project Coordinator Tim Hemsoth (305-453-4003; cellular, 305-394-7514), it would be of immense help.

Thank you so much for your support!

**1998-99 OFFICERS**

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Enid C. Pinkney

**FIRST VICE**

**PRESIDENT**

Jeanette Poole

**SECOND VICE**

**PRESIDENT**

Thom Grafton

**TREASURER**

William P. Murphy

**SECRETARY**

Rachel Perkins Parsons

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Penny Lambeth

George T. Neary

**PAST PRESIDENT**

Herb Sosa

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Kathy Calvert

Jane Caporelli

Racianne Eastman

M. D. Greene

Richard Heisenbottle

Joyce Kory

Tina Lane

Aida Levitan

Don MacCullough

Carl Mitchell

Thomas Mooney

Linda Polansky

Margaret Pelton

Neil Robertson

Randall Robinson

**ADVISORS**

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Sharon Clark

Adolfo Henriques

Gallye Jude

Lancy Liebman

d O'Dell

Ruth Jacobs

Dolly MacIntyre

Leslie Pantin

Arva Moore Parks

Elizabeth Plater-Zyberk

Janice Pryor

Althalie Range

Orah Schaefer

Don Slesnick

**EXECUTIVE**

**MEMBER**

Rocky Roper Matkov

**DADE  
HERITAGE  
TRUST**

*Miami's Historic Neighborhoods*

**Participants List**

Florida Marlins

Casablanca On The Ocean

Royal Caribbean Cruise Lines

The Biltmore Hotel

Farrey's Security

Kubicki Draper

Coconut Grove Playhouse

Economic Opportunity

Miami-Dade Community College

Greater Miami CVB

Barry University

Dr. James Jackson Huston

Gusman Cultural Center

Salussolia Associates

Onyx Insurance Group

Amtech

Honor International, Inc.

Miami-Dade Cnty Fair & Expo

Soprodi Foods

Village Of Bal Harbor

G S 2 Corporation

Court Furniture

Florida Auto Rental

First National Bank Of Homestead

Keen, Battle, Mead Company

American Bankers Insurance Gp.

Miami-Dade Public Schools

U.of M. Continuing Studies

Antillean Marine Shipping Corp.

Palmer Trinity College

J. Poole Associates, Inc.

Fair Haven Center

Alliance For The Aging, Inc.

Hyatt Regency Hotel

Florida Memorial College

Florida Nursing & Rehab Center

City of South Miami

Maxim's Import Corp.

Pine Bank

Town Of Bay Harbor Islands

Village Of Pinecrest

# MIAMI'S HISTORIC NEIGHBORHOODS

*A History of Community*

About The Project



*Foreword by Governor Jeb Bush*

## THE HISTORY OF MIAMI THROUGH ITS NEIGHBORHOODS

*MIAMI'S HISTORIC NEIGHBORHOODS: A History of Community* is a new hardcover history of our city told through the stories of its diverse and colorful neighborhoods. It will particularly document the incredible century of dynamic growth of Miami and Dade County from mangrove swamp to major metropolitan area.

It is a project of Dade Heritage Trust, the leading voice for historic preservation in Miami-Dade County. Founded as a non-profit membership organization in 1972, Dade Heritage Trust works to enrich the quality of life for the entire community by sustainably preserving the best of the past for the future.

## THE EDITOR

*MIAMI'S HISTORIC NEIGHBORHOODS: A History of Community* will be edited by the executive director of Dade Heritage Trust, Becky Roper Matkov. Founding editor of *Preservation Today* magazine and co-author of the book *Florida's Historic Restaurants*, Ms. Matkov has been involved with historic preservation for over twenty years. A graduate of Duke University and the University of North Carolina at Chapel Hill, she has served as president of the Junior League of Miami, as chairman of the State Historic Preservation Advisory Council and as a board member of the Florida Trust for Historic Preservation.

## EDITORIAL CONTENT

From Downtown Miami to Key Biscayne, from Miami Shores to Homestead, from Miami Beach to Coral Gables, from Coconut Grove to Hialeah and Opa-locka, *MIAMI'S HISTORIC NEIGHBORHOODS* will showcase the communities that people call home.

An unprecedented collaboration of Miami's most knowledgeable historical writers, *MIAMI'S HISTORIC NEIGHBORHOODS* will feature the talents of the following historical writers (each writer is listed with one title of a published work):

- Helen Muir, *Miami USA*
- Margot Ammidown and Ivan Rodriguez, *From Wilderness to Metropolis*
- Beth Dunlop, *Florida's Vanishing Architecture*
- Ellen Uguccloni and Sam LaRoue, *Coral Gables in Postcards*
- Paul George, *A Walking Tour of East Little Havana*
- Joan Gill Blank, *Key Biscayne*
- Bob Carr, "The Miami River"
- Howard Kleinberg, *Miami Beach*
- Arva Moore Parks, *Miami the Magic City*
- Leslie Pantin, "Carnival Miami Festival and Calle Ocho"
- Aristides Millas, "Seventy Years of Miami Architecture"
- Vivian Rodriguez, "Sophisticated Tropics"
- Malinda Cleary, "Denman Fink: Dream Coordinator to George Merrick's Coral Gables"
- Thorn Grafton, "Historic Preservation in Community Development"
- Enid Pinkney, "Overtown was My Town"
- Mary Ann Taylor, *Glenn Curtiss and the City of Miami Springs*
- Larry Wiggins and Robert Jensen, "Stories of Life in South Dade"
- Gail Meadows, "Can the Freedom Tower Be Saved?"
- Margot Ammidown and Ivan Rodriguez,
- Susan Redding, "South Miami"
- Dorothy Jenkins Fields, "Tracing Overtown's Vernacular Architecture"

# MIAMI'S HISTORIC NEIGHBORHOODS

*A History of Community*

Why Participate?



## MIAMI'S HISTORIC NEIGHBORHOODS IS IMPORTANT TO YOUR BUSINESS

### PUBLIC RELATIONS

- **Corporate good citizen:**  
It feels good to be an important part of a project that is being produced by the non-profit Dade Heritage Trust, which is working to preserve and showcase the heritage of the city you live and work in. Your support through your story pays you back with goodwill and a positive public image.
- **Corporate pride:**  
You have an important story to tell! People (particularly other business people) like to read about how companies got where they are.
- **Celebrate and Honor:**  
Giving special recognition to the accomplishments of company founders and/or succeeding officers who greatly contributed to the company.
- **Morale:**  
Stockholders, management teams and employees learn about the company. They feel proud to be part of the definitive history of Miami.
- **Subtle:**  
A wonderful way to publicize your company's accomplishments in a professional and understated manner.
- **General gift giving:**  
Give *MIAMI'S HISTORIC NEIGHBORHOODS* to employees, managers, customers, board of directors, key stockholders, financial institutions, etc. for promotions honoraria and Christmas gifts.

### IT'S GOOD BUSINESS

- A history/profile is a wonderful and unique "soft" marketing tool!
- Over 60,000 of the 100,000 total readers of *MIAMI'S HISTORIC NEIGHBORHOODS* will be other major companies and their executives. It is important to have your company showcased to them. Many of them MAY BE, or already ARE, customers of yours.
- Companies can use this book as a gift to potential customers as a sales tool to open new and hard-to-open doors.
- The upscale audience of this publication is made up of investors, both corporate and individual.
- *MIAMI'S HISTORIC NEIGHBORHOODS* will be distributed to top government and financial institutions so your profile reaches highly influential people who are important to business.

OVER 100,000 PEOPLE WILL SEE AND READ *MIAMI'S HISTORIC NEIGHBORHOODS*.

YOUR PROFILE MAKES YOU A WINNER IN THEIR EYES.

# MIAMI'S HISTORIC NEIGHBORHOODS

*A History of Community*

Your Profile & Photos



## ABOUT YOUR HISTORY/PROFILE

Your business history/profile is the story of your company. We will send a professional writer to create your story. It can be told best if our writer can obtain specific information. To save you time during the interview, it may be helpful to start gathering information now.

Your company's historical background will add interest and tie in with the theme of *MIAMI'S HISTORIC NEIGHBORHOODS*. Emphasis can be placed on current developments and trends within your company. Ideas on future plans and ties to the community will also be valuable. Some areas to consider:

### Background & History

Organization founding, significant leaders and major company events

### Community Outreach

Charities and/or civic organizations your company and/or personnel support

### Product Development

Product or service evolution(s), marketing, manufacturing, and distribution.

### The Future

New products or innovations, expansion, diversification and long term goals.

### Your Contributions Are Welcome

Please use this outline only as a general guideline of the kind of information suggested for your business profile.

You may also do some "brainstorming" with your senior employees prior to meeting with the writer. And, remember, you have complete editorial control of your story.

## PHOTOGRAPHS

### TELL YOUR STORY IN COLOR!

*Appropriate photographs can enhance your business profile.*

### Photographic Sources

For Black & White: Prints or Slides in B & W or Color  
For Color: Slides and/or transparencies of outstanding quality help the reader to better remember YOU.

### Photo Credits

Credit will be given for any photograph which is used. All photographic material and unused graphics will be returned once the book is published.

### Photo Guidelines

Please have these materials ready and labeled with your company's name and address when meeting with your profile writer. Thank you for your assistance—photographs will greatly contribute to your section of the book.



# MIAMI'S HISTORIC NEIGHBORHOODS

*A History of Community*



## ORDERING BOOKS

The publisher will not stock or warehouse these books for reorders, so please order the needed quantity now.

- (1) By ordering your books now, at pre-publication prices, you can save 40-60% off the bookstore retail price of \$49.95. **ORDERS MADE AFTER PUBLICATION WILL BE BILLED AT FULL RETAIL PRICE.**
- (2) By ordering 20 copies or more you will receive **FREE** Parchment Presentation Pages and special bookmarks so you may personalize the books for gift-giving.
- (3) By ordering 250 copies or more, you will receive **FREE** Imprinted Parchment Presentation pages custom-designed with your company logo and special bookmarks.

## BOOK PACKAGES MOST PREFERRED\*

Rates below are for history/profile participants only

Single Copies: .....\$49.95 ea.

- (1) 50 books — "Director's Package" ideal for a smaller company: .....\$29.97 ea.
- (2) 100 books — "President's Package" ideal for companies a little larger: .....\$28.97 ea.
- (3) 250 books — "Executive's Package" ideal for large companies: .....\$26.37 ea.
- (4) 500 books — "Corporate Package" ideal for larger companies: .....\$23.97 ea.
- (4) 1000 books — "Miami Package" .....\$19.98 ea.

\* Some companies prefer to design their own packages. It is strongly suggested that enough books be ordered to cover the normal 4-5 year distribution period.

Orders of 10-49 books are billed at 25% off retail price.

## SPECIAL RECOGNITION PACKAGES

*Companies or organizations who wish to support Dade Heritage Trust's*

**MIAMI'S HISTORIC NEIGHBORHOODS: A History of Community**

*with only the purchase of books (75 or more) will be handsomely recognized and honored in the Patron category.*

### ★ PATRON ★

You receive forty books at no charge. Your company or personal name is prominently noted and published in the "Sharing the Heritage" table of contents and again in the Special Acknowledgments page.....\$1,600

### ★ FRIEND ★

You receive twenty books at no charge. Your company or personal name is prominently noted in the Special Acknowledgments page.....\$800

Prices do not include shipping and handling

# MIAMI'S HISTORIC NEIGHBORHOODS

*A History of Community*



## BUSINESS HISTORY/PROFILE INFORMATION

Miami's most respected and diverse companies and organizations are invited to participate in an exciting new publication titled *MIAMI'S HISTORIC NEIGHBORHOODS: A History of Community*. This publication will chronicle Miami's history and strong entrepreneurial spirit.

In addition, this book will feature History/Profiles of the top companies in Dade County. As a participant, your company will be recognized as one of the economic and civic leaders in Miami and Dade County.

**Publication target:** 4th Quarter 20 00.

**Planned number of copies:** 1st Edition - 20,000

**Future printings:** As required

**Distribution and Readership:** Dade Heritage Trust  
Participating Corporations  
City Governmental Offices  
Corporate Relocation  
Economic Development Agencies  
Convention and Visitors Bureaus

Visiting Business and Political Dignitaries  
Bookstores  
School and Public Libraries  
Miami Chamber of Commerce  
CEOs of Fortune 1000 companies  
Other Strategic Points

## "SHARING THE HERITAGE" HISTORY/PROFILE SELECTION

**Qualifications:** Participation is by invitation only, subject to immediate reservation.  
Maximum 4 pages per History/Profile

**Profile Rates:**

One page	\$ 3,950
2-page spread	6,450
Three pages	9,250
4-page layout	11,850

**Color Photographs:** Includes two color scans per page, film & production.

**Profile Production:** History edited by Becky Roper Matkov.  
Business profiles written to your specifications.  
Proof provided prior to publication.

## BUSINESS HISTORY/PROFILE WRITERS

Business history/profile writers are carefully selected, published professional writers with primary backgrounds in business and corporate articles, profiles and books.

**DHT Trustees:**

**We are following up on our February 12 board training. Enclosed you will find**

- **Minutes of the March 15 Board Meeting. Please read and bring to next meeting.**
- **The By-laws. Please read and send suggestions for changes to Judy Pruitt or Dolly MacIntyre.**

COPY TO BE MADE  
MEMBERSHIP

## THE BY-LAWS

### DADE HERITAGE TRUST, INC.

#### ARTICLE I. NAME

The non-profit organization is incorporated under the laws of the State of Florida, and is known as Dade Heritage Trust, Inc. (D.H.T.). Its principal office and Historic Preservation Center is located at 190 S.E. 12 Terrace, in the City of Miami.

#### ARTICLE II. OBJECTIVES

A. GENERAL: To encourage, promote and assist in the preservation and restoration of historically, architecturally and archaeologically significant sites, landscapes, and structures pertaining to the heritage of Dade County and South Florida.

B. SPECIFIC:

(1) To study, preserve and protect Dade County historic properties for public benefit and to encourage others to do so.

(2) To accept, acquire, preserve, hold, restore, administer, utilize and/or dispose of properties, real or otherwise, as may be appropriate to these purposes.

(3) To cooperate with and assist the Dade County Historic Preservation Board and the various municipalities' historic preservation boards within Dade County.

(4) To educate, train, form and foster an appreciation for the heritage and built environment of Dade County and South Florida.

#### ARTICLE III. MEMBERSHIP

A. REGULAR MEMBERSHIP.

The regular members of D.H.T. shall be such individuals as may be accepted from time to time in accordance with procedures and dues schedules established by the Board of Trustees.

B. ORGANIZATION MEMBERSHIP.

The organization members of D.H.T. shall be only non-profit organizations as may be accepted from time to time in accordance with procedures and dues schedules established by the Board of Trustees. Each non-profit organization shall have one vote.

### C. CORPORATE MEMBERSHIP.

The corporate members of D.H.T. shall be any corporation, business, partnership or sole proprietorship as may be accepted from time to time in accordance with procedures and dues schedules established by the Board of Trustees. Each corporate member shall have one vote.

### D. HONORARY LIFETIME MEMBERSHIP.

The purpose of selecting Honorary Lifetime members is to recognize past leadership and service to D.H.T. Election shall be by unanimous vote of the Board of Trustees. An Honorary Lifetime member shall be entitled to all the membership privileges of D.H.T. except that he or she shall not vote or be eligible to hold office. Honorary Lifetime members will not pay dues for the remainder of their lifetime.

### E. MEMBERSHIP TERMINATION.

The Board of Trustees may by two-thirds (2/3) vote of those present at a Board of Trustees Meeting request the resignation and/or terminate the membership of any member for any act or omission which is deemed to be inconsistent with, harmful to or would interfere with the accomplishment of the purposes of D.H.T.

### ARTICLE IV. Board of Trustees

*founder's org. changed April 1998*  
~~SECTION 1. D.H.T. shall be governed and managed by a Board of Trustees composed of eighteen (18) members of D.H.T., serving three-year terms, with six (6) rotating each year. A Trustee may not hold office for longer than six (6) consecutive years. One seat on the Board shall be filled by the person then serving as Chairperson of the Revolving Fund Committee. No member of the Board shall receive a salary or like compensation from D.H.T.~~

*Trustees on the Executive Committee*  
 SECTION 2. The Board of Trustees shall set policy, conduct the affairs and transact all the business of D.H.T. in strict accordance with these By-Laws, and shall act as a judicial body in any interpretation thereof.

SECTION 3. The Board of Trustees shall, at its April meeting, elect from its own membership, a President, First Vice-President, Second Vice-President, Secretary and Treasurer for the coming year. The officers will be installed at the annual meeting in May. Board of Trustees shall have the power to appoint such other officers as the Board may deem necessary to transact the business of D.H.T. The Board of Trustees by majority vote shall have the power and responsibility to timely fill any officer vacancies. The Immediate past President shall serve on the Board but without a vote, in an ex-officio capacity, if that person's term as Trustee has expired.

**Dade Heritage Trust  
Board of Trustees Meeting  
March 15, 2000**

**Present:** J. Pruitt, George Neary, Becky Matkov, Dolly MacIntyre, Blanca Mesa, Bill Murphy, Enid Pinkney, Gene Tinney, Margaret Pelton, Herb Sosa, Rich Heisenbottle.  
**Absent:** Don MacCullough, Tina Lane, Luis Ajamil, B.J. Smith, Patricia Allen, Joyce Kory, Randall Robinson, Jeanette Poole, Neil Robertson.

The meeting was called to order by Enid Pinkney at 6:00 pm.  
Approval of the Minutes of February 16, 2000. **Motion to accept: George Neary; Second-Margaret Pelton. Motion passed with correction by Jane Caporelli who stated she had not been present on Feb. 16.**

**Treasurer's Report:** Bill Murphy reported that DHT had only 4 ½ months remaining at the current deficit rate and the organization must bring in more money to exist.

Herb Sosa urged the commencement of historical tours with DHT officially sanctioned tour guides and a DHT retail store to create a steady income flow for DHT. Becky reminded members of the \$19,000 grant for historical tours and website that must be used before next spring. **Margaret Pelton moved that the board pursue the concept of ongoing fund raising projects of historic tours and a store. Rich H. seconded; motion passed.**

Members volunteering for the committee were Herb Sosa, George Neary, Jane Caporelli, Enid Pickney. Judy Pruitt will call a meeting to start the action.

Herb also handed out a flyer on the Seymour Hotel on Miami Beach for consideration as a heritage center for DHT. Other possible sources of income:

- American Express—DHT has applied for \$40,000 but this has not been voted on. George Neary volunteered to call Anna Palmer to follow-up.
- Alfred Sanchez, Community Relations--Royal Caribbean Cruise Lines. No word yet.
- SunTrust—next year possibly.
- Ziffs—haven't been able to contact; Dean Ziff was suggested as contact.
- Bank of America—bad timing for this year; try next year.

Enid Pinkney received an award at the Historical Museum. Dolly M. suggested more communication to board members about such events so members can support them. Enid will also be honored March 29 by the Miami Parks Dept. at Viscaya. Call 3050-755-7800 for reservations.

Nominating: Bill Murphy handed out nominations for next year's officers and proposed board. After discussion **Rich H. moved the nominating committee reconsider the nominees for the board. Jane C. seconded. Motion passed.** Bill M. will fax the nominating committee.  
Submitted by Judy Pruitt

\*\*\*Next Meeting: April 19

**SECTION 4.** Any Board of Trustees' vacancy shall be filled by election by majority vote of those present at a Board of Trustees meeting. Any newly elected Trustee filling a vacancy shall serve the remainder of the ~~three (3)~~ <sup>two</sup> year term of that position.

**SECTION 5.** The Board of Trustees may remove any Trustee by a two-thirds (2/3) vote of those present at a Board of Trustees meeting whenever, in the judgment of the Board, the best interest of D.H.T. will be served. Failure to attend three (3) consecutive meetings shall, except for good cause shown, constitute cause for removal from office. Trustees shall notify an officer of D.H.T. or the Executive Director of D.H.T. prior to a Board meeting if unable to attend.

**SECTION 6.** The Board of Trustees may delegate any power or duty of any officer or Trustee to any other officer or Trustee, but no officer or Trustee shall execute, acknowledge or verify any instrument in more than one capacity as an officer.

**SECTION 7.** The President, with the approval of the Board of Trustees at a meeting no later than one month after the annual meeting, shall appoint an Executive Committee composed of all the officers and three (3) additional Trustees, which committee shall exercise the authority of the Board in the management of the business of D.H.T. between the regular meetings of the Board of Trustees. The Executive Committee shall not act at any time contrary to the positions and policy of the Board of Trustees. The immediate past President shall serve as an ex-officio non-voting member of the Executive Committee.

**SECTION 8.** The Board of Trustees shall have full power and authority over D.H.T.'s real estate and capital investments, annual budget and all other fiscal transactions appropriate to the objectives of D.H.T. The Board of Trustees shall adopt a yearly budget at its June meeting to be effective July 1. The fiscal year of D.H.T. shall be July 1 through June 30.

**SECTION 9.** The Executive Board may employ an Executive Director and such other employees as it deems necessary subject to approval at the next Board meeting of Board of Trustees. These individuals shall be employed subject to the will of the Board of Trustees. The Board of Trustees shall determine all personnel policies.

**SECTION 10.** The Board of Trustees shall meet at least six (6) times during the fiscal year and the presence of ten (10) members shall constitute a quorum. All actions of the Board of Trustees shall be by majority vote, except as otherwise provided by these By-laws. Special Board meetings may be called by the President or by four (4) of the Trustees by written notice given by the President or the President's designee received by the Trustees not less than five (5) days before the special meeting. The purpose and agenda of the Special meeting shall be contained in the written notice.

**SECTION 11.** All members of the Board of Trustees shall make an annual contribution in addition to their membership dues. The amount of the annual contribution shall be determined by the Board of Trustees.

#### **ARTICLE V. OFFICERS**

**SECTION 1.** The officers of D.H.T. shall consist of the President, First Vice President, Second Vice President, Secretary and Treasurer, all of whom shall be members of the Board of Trustees. Each officer shall be elected to hold office for a period of a one (1) year term and no officer except the Treasurer and Secretary shall hold the same office for more than two (2) consecutive terms.

**SECTION 2. PRESIDENT.** The President shall preside at all meetings of the Board of Trustees and all meetings of D.H.T. The President shall preside at all meetings of the Executive Committee and make all committee appointments other than the Executive Committee. The President is an ex-officio member of all committees except the Nominating Committee. No person shall be eligible to hold office of President who has not served at least one (1) full year on the Board of Trustees.

**SECTION 3. FIRST VICE-PRESIDENT.** The First Vice-President shall preside at all meetings of the Board of Trustees and the Executive Committee in the absence of the President. The First Vice President is a member of the Executive Committee and shall serve upon appointment by the President as liaison to other committees of D.H.T.

**SECTION 4. SECOND VICE-PRESIDENT.** The Second Vice-President shall preside at all meetings of the Board of Trustees and the Executive Committee in the absence of the President and First Vice-President. The Second Vice-President shall be a member of the Executive Committee and upon appointment by the President shall serve as liaison to the other committees of D.H.T.

**SECTION 5. TREASURER.** The Treasurer shall be the custodian of D.H.T.'s funds and records, and shall be held accountable for the rightful handling of them. The Treasurer with the assistance of the staff shall be responsible for retaining a certified public accountant who will prepare quarterly reports for the Board of Trustees, and shall prepare and file reports and returns as required by all governmental agencies. The Treasurer, with the assistance of the Executive Director, shall submit to the Board of Trustees at the June meeting a proposed budget for the year and shall present to the Board of Trustees a financial statement once each quarter, based on the calendar year. The Treasurer shall serve as Chairperson of the Finance Committee.

**SECTION 6. SECRETARY.** The Secretary shall be responsible for having the Minutes of all meetings of the Board of Trustees and the Executive Committee transcribed. The Secretary, with the assistance of the Executive Director, shall have the responsibility for giving notice of all meetings as required by these By-Laws, Florida Statutes, or upon direction by the Board of Trustees or Executive Committee.



The Secretary, with the assistance of the Executive Director, shall have the responsibility for the development and utilization of a communication network with the membership of D.H.T. The secretary shall perform such other duties as may be delegated by the Board of Trustees and the Executive Committee.

#### **ARTICLE VI. MEETINGS.**

**SECTION 1.** The Annual Meeting of the membership of D.H.T. shall be held in May of each year at such place and time as the Board of Trustees shall designate. One purpose of the Annual Meeting shall be to elect the new members to the Board of Trustees for the ensuing term, all of whom shall assume office immediately following election. Officers elected at the April Board meeting will be installed at the Annual Meeting.

**SECTION 2.** Regular meetings of the membership of D.H.T. shall be held quarterly, or not less than four meetings per calendar year, and the Annual Meeting may be considered a quarterly meeting.

**SECTION 3.** At all Annual or Regular meetings of the membership of D.H.T., thirty-five (35) members shall constitute a quorum for the transaction of business. Every general member in D.H.T. in good standing shall have the right and be entitled to one (1) vote. All organization members and corporate members shall be entitled to one (1) vote. No votes may be cast by proxy at any Annual or Regular meeting of the membership of D.H.T.

#### **ARTICLE VII. COMMITTEES**

**SECTION 1.** The Executive Committee of D.H.T. shall be composed of the officers of the Board of Trustees and three (3) additional members approved by the Board of Trustees. The immediate past President of D.H.T. shall serve as an ex-officio non-voting member of the Executive Committee. The Executive Committee shall have the authority to take action and manage D.H.T. between the regular Board of Trustees meetings. The Executive Committee shall assist the Executive Director in formulating plans, agendas and making recommendations to the Board of Trustees regarding the management of D.H.T. The Executive Committee shall meet at the call of the President of D.H.T. who shall serve as Chairperson of the Executive Committee. A quorum for the Executive Committee shall consist of four (4) members. No Proxies shall be allowed in any votes of the Executive Committee.

**SECTION 2.** The President of D.H.T. shall appoint a Nominating Committee at the Regular meeting of the Board of Trustees held in January of each year. The Nominating Committee shall be made up of four (4) members of D.H.T. and the immediate past President. At least two (2) members of the Committee shall be members of the Board of Trustees. The members of the Board of Trustees appointed to the Nominating Committee shall have served a minimum of one (1) full year on the

Board. All appointments to the Nominating Committee are subject to approval by majority vote of the Board of Trustees. The Nominating Committee shall report to the Board of Trustees at its March meeting proposing a slate of six (6) new trustees for the ensuing term. In addition, the Nominating Committee shall submit a proposed slate of officers for the ensuing year, which slate shall be submitted to the Board of Trustees at its March meeting.

**SECTION 3.** Standing Committees shall consist of: Cape Florida Lighthouse Restoration; Executive and Planning; Finance; Fund-Raising; Historic Properties and Advocacy; Marketing and Public Relations; Nominating; the Revolving Fund; and Program Services and Membership.

**SECTION 4.** The President of D.H.T. shall appoint all ad-hoc committees. All committee Chairpersons shall be appointed by the President with the approval of the Board of Trustees.

**SECTION 5. BOARD OF ADVISORS.** From time to time the President of D.H.T. with the approval of the Executive Committee may appoint persons to the Board of Advisors who have the knowledge, skills and expertise to assist D.H.T. in its efforts to achieve its mission and objectives. This Board may meet periodically with the Executive Director and the Executive Committee. In addition, individual members of the Board of Advisors may be called upon as necessary to provide their expertise.

#### **ARTICLE VIII. D.H.T. EMPLOYEES**

**SECTION 1.** D.H.T. may employ an Executive Director. The Executive Director shall be responsible to the Board of Trustees of D.H.T. for the performance of the duties connected with the office. The Executive Director shall be the administrative head responsible for all employees of D.H.T. The Executive Director shall be responsible for the efficient operation of D.H.T., shall represent D.H.T. at conferences and conventions, shall be present at Annual, Regular and Special meetings of the Board of Trustees and shall give reports at the Board of Trustees meetings. The Executive Director shall be responsible for training and for delegating responsibilities to all other employees of D.H.T. The Executive Director shall confer with the Executive Committee regarding the selection and/or termination of employees of D.H.T. The Executive Director shall be an ex-officio non-voting member of the Board of Trustees and the Executive Committee and all other standing or ad-hoc committees of D.H.T.

**SECTION 2.** The Executive Committee with the approval of the Board of Trustees shall have the responsibility for all decisions pertaining to compensation of D.H.T. employees.

## ARTICLE IX. AMENDMENTS

These By-Laws may be amended, in whole or in part, by majority vote of those Board members present at a Board of Trustees meeting. Notice of the proposed amendment(s) shall be given in writing to Board members at least thirty (30) days in advance of a Board of Trustees meeting.

## ARTICLE X. DISTINGUISHED PRESERVATION SERVICE AWARD

Annually, D.H.T. may, by majority vote of the Board of Trustees, recognize not more than three (3) individuals, organizations or associations for their distinguished service to preservation and to the purposes of D.H.T. The Distinguished Preservation Service Award(s) shall be given at the Annual Meeting of D.H.T. or at such other time(s) as the Board of Trustees may decide.

## ARTICLE XI. D.H.T. SERVICE AWARDS

Annually, D.H.T. may, by majority vote of the Board of Trustees, recognize those individuals, organizations or associations for their distinguished service to D.H.T. There shall be no limit to the number of such awards, which shall be given at the Annual Meeting of D.H.T. or at such other time(s) as the Board of Trustees may decide.

## ARTICLE XII. PARLIAMENTARY PROCEDURES

The proceedings of D.H.T. and all of its committees shall be governed by Robert's Rules of Order as amended and shall be by parliamentary authority on all procedural matters not specifically covered by the By-Laws.

*April 1997*  
January 1995

ADOPTED BY THE BOARD OF TRUSTEES ON JULY 13, 1982.

CHARTERED ON MAY 31, 1972.

PREVIOUSLY AMENDED: AUGUST 9, 1973; MARCH 11, 1976; APRIL 1985;  
MARCH 1986; APRIL 1988; MARCH 1990.

Reconciliation Summary

BANK STATEMENT – CLEARED TRANSACTIONS:

Previous Balance:

22,092.29

Checks and Payments

29 Items

-10,125.81

Deposits and Other Credits

6 Items

6,055.91

Service Charge

0 Items

0.00

Interest Earned

1 Item

20.29

Ending Balance of Bank Statement:

18,022.39

YOUR RECORDS – UNCLEARED TRANSACTIONS:

Cleared Balance:

18,022.39

Checks and Payments

7 Items

-1,257.77

Deposits and Other Credits

1 Item

0.00

Register Balance as of 02/29/00:

16,764.62

Checks and Payments

14 Items

-7,756.11

Deposits and Other Credits

6 Items

13,953.15

Register Ending Balance:

22,981.95

Uncleared Transaction Detail up to 02/29/00

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
02/08/00	1770	U.S. Postmaster	Postage due	6810/036		-12.84
02/15/00	1783	State Of Florida	Sales Tax	5990/036		-21.72
02/16/00	1784	M D P L	Reciprocal membership	6330/036		-75.00
02/26/00	1788	Office Depot		6310/036		-246.28
02/26/00	1789	F P & L	A/c 11400-80860	5600/036		-94.43
02/26/00	1790	Original Cheepo		5850/022		-753.50
02/26/00	1791	Z C Insurance Co.	Workers Compensation	5700/036		-54.00
Total Uncleared Checks and Payments				7 Items		-1,257.77
Uncleared Deposits and Other Credits						
02/14/00	1776	Void				0.00
Total Uncleared Deposits and Other Credits				1 Item		0.00
Total Uncleared Transactions				8 Items		-1,257.77

Reconciliation Summary

BANK STATEMENT – CLEARED TRANSACTIONS:

Previous Balance:			20,671.37
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Service Charge	0	Items	0.00
Interest Earned	1	Item	3.05
Ending Balance of Bank Statement:			20,671.37

YOUR RECORDS – UNCLEARED TRANSACTIONS:

Cleared Balance:			20,671.37
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 02/29/00:			20,671.37
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			20,674.42

Reconciliation Summary

BANK STATEMENT – CLEARED TRANSACTIONS:

Previous Balance:

10,741.84

Checks and Payments  
Deposits and Other Credits  
Service Charge  
Interest Earned

0 Items  
1 Item  
0 Items  
1 Item

0.00  
320.00  
0.00  
8.60

Ending Balance of Bank Statement:

11,061.84

YOUR RECORDS – UNCLEARED TRANSACTIONS:

Cleared Balance:

11,061.84

Checks and Payments  
Deposits and Other Credits

1 Item  
0 Items

-45.00  
0.00

Register Balance as of 02/29/00:

11,016.84

Checks and Payments  
Deposits and Other Credits

0 Items  
0 Items

0.00  
0.00

Register Ending Balance:

11,025.44

Monthly Budget Report  
02/01/00 Through 02/29/00

Category Description	02/01/00 Actual	- Budget	02/29/00 Difference
<b>INCOME</b>			
3000-Grants	0.00	5,833.00	-5,833.00
3100-Membership Dues	1,515.00	2,916.00	-1,401.00
3200-Donations	3,860.00	1,666.00	2,194.00
3300-Administration Fees	0.00	166.00	-166.00
3350-Advertising Income	200.00	500.00	-300.00
3400-Publication Sales	624.60	729.00	-104.40
3450-Merchandise Sales	0.00	166.00	-166.00
3500-Meeting/Event Income	100.00	2,500.00	-2,400.00
3510-Tours Income	0.00	41.00	-41.00
3550-Sponsorship Donation	0.00	1,666.00	-1,666.00
3600-Other Income	0.00	291.00	-291.00
3900-Interest Income	8.60	12.50	-3.90
3901-Investment/Dividend Income	23.34	125.00	-101.66
3999-Reimbursement Expenses	0.00	8.00	-8.00
<b>TOTAL INCOME</b>	<b>6,331.54</b>	<b>16,619.50</b>	<b>-10,287.96</b>
<b>EXPENSES</b>			
5000-Salary Expenses	5,935.62	7,275.00	1,339.38
5100-Supplies	0.00	20.00	20.00
5115-DHT Meetings - catering	-38.32	83.00	121.32
5120-Merchandise Purchase	45.00	83.00	38.00
5200-Design and Layout	0.00	125.00	125.00
5300-Repairs & Maintenance	65.00	208.00	143.00
5400-Permits & Licenses	100.00	100.00	0.00
5450-Waste Removal	0.00	83.00	83.00
5500-Contract Services	72.00	100.00	28.00
5600-Utilities	371.25	150.00	-221.25
5700-Insurance	54.00	683.00	629.00
5710-Accountant Fees	0.00	250.00	250.00
5750-Professional/Legal Fees	0.00	62.50	62.50
5800-Advertising & Promotion	209.00	2,075.00	1,866.00
5810-Printing	0.00	250.00	250.00
5820-Awards/Prizes & Gifts	0.00	150.00	150.00
5830-Special & Fundraising Events: Expenses/Catering/Spkrs	0.00	1,195.00	1,195.00
5840-Seminars/Conferences/Meetings	0.00	250.00	250.00
5850-Photography, Signs & Banners	753.50	125.00	-628.50
5990-Misc. Licensing & Tax	21.72	41.00	19.28
5999-Miscellaneous Expenses	0.00	41.00	41.00
6010-Payroll Taxes	516.50	583.00	66.50
6015-Medical Insurance	482.00	375.00	-107.00
6200-Vehicles Expense	0.00	25.00	25.00
6300-Payroll Processing Service	102.00	79.00	-23.00
6310-Office Supplies	246.28	291.00	44.72
6320-Telephone	7.90	333.00	325.10
6330-Dues & Subscriptions	75.00	100.00	25.00
6340-Meeting/Event Equipment Rental	0.00	125.00	125.00
6500-Bank Charges	0.00	8.00	8.00
6510-Books, Magazines & Publications	0.00	16.00	16.00
6520-Credit Card Discount Fees	0.00	33.00	33.00
6521-Credit Card discount fee - membership sales	2.92	20.00	17.08



Monthly Budget Report  
02/01/00 Through 02/29/00

Category Description	02/01/00 Actual	- Budget	02/29/00 Difference
6600-Rent	1.07	0.00	-1.07
6610-Equipment - Lease & Maintenance	346.29	333.00	-13.29
6710-Vehicle Insurance	0.00	12.00	12.00
6810-Postage	1,051.53	458.00	-593.53
6830-Travel (Transportation & Lodging)	0.00	250.00	250.00
6840-Alarm Monitoring	75.00	58.00	-17.00
6930-Equipment purchases	0.00	166.00	166.00
Uncategorized Expenses	0.00	0.00	0.00
<b>TOTAL EXPENSES</b>	<b>10,495.26</b>	<b>16,614.50</b>	<b>6,119.24</b>
<b>TOTAL INCOME - EXPENSES</b>	<b>-4,163.72</b>	<b>5.00</b>	<b>-4,168.72</b>

Profit & Loss Statement  
02/01/00 Through 02/29/00

Category Description	02/01/00- 02/29/00
<b>INCOME</b>	
3100-Membership Dues	1,515.00
3200-Donations	3,860.00
3350-Advertising Income	200.00
3400-Publication Sales	624.60
3500-Meeting/Event Income	100.00
3900-Interest Income	8.60
3901-Investment/Dividend Income	23.34
<b>TOTAL INCOME</b>	<b>6,331.54</b>
<b>EXPENSES</b>	
5000-Salary Expenses	5,935.62
5115-DHT Meetings - catering	-38.32
5120-Merchandise Purchase	45.00
5300-Repairs & Maintenance	65.00
5400-Permits & Licenses	100.00
5500-Contract Services	72.00
5600-Utilities	371.25
5700-Insurance	54.00
5800-Advertising & Promotion	209.00
5850-Photography, Signs & Banners	753.50
5990-Misc. Licensing & Tax	21.72
6010-Payroll Taxes	516.50
6015-Medical Insurance	482.00
6300-Payroll Processing Service	102.00
6310-Office Supplies	246.28
6320-Telephone	7.90
6330-Dues & Subscriptions	75.00
6521-Credit Card discount fee - membership sales	2.92
6600-Rent	1.07
6610-Equipment - Lease & Maintenance	346.29
6810-Postage	1,051.53
6840-Alarm Monitoring	75.00
Uncategorized Expenses	0.00
<b>TOTAL EXPENSES</b>	<b>10,495.26</b>
<b>TOTAL INCOME - EXPENSES</b>	<b>-4,163.72</b>

## Assets

Current Assets		
Miami Circle Acct	\$ 20,674.42	*
Florida Lighthouse	11025.44	*
DHT Operating Acct.	18022.39	*
DHT Mutual Fund		

Prepaid Expenses	1256.89	
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<b>Total Current Assets</b>	<b>\$ 50,979.14</b>	
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Property & Equipment	\$ 25,463.00	
Accumulated Depreciation	(23128.00)	
	<b>2335.00</b>	

Other Assets	<b>100.00</b>	
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Deposits

Total Other Assets	<b>0.00</b>	
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<b>Total Assets</b>	<b>\$ 53,414.14</b>	
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## Liabilities & Fund Balances

Current Liabilities		
Refundable Advances:	\$ 13,715.14	*
(Miami Historic Neighborhoods)		
Total Current Liabilities	<b>\$ 13,715.14</b>	

Long-Term Liabilities	0.00	
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Total Long-Term Liabilities	<b>0.00</b>	
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<b>Total Liabilities</b>	<b>\$ 13,715.14</b>	
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### Fund Balances

Fund Balance - Unrestricted funds	\$ 29,699.00	
Temporary Restricted Funds	10000.00	

<b>Total Fund Balances</b>	<b>\$ 39,699.00</b>	
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<b>Total Liabilities &amp; Fund Balances</b>	<b>\$ 53,414.14</b>	
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## Nominating Committee Report

Nominating Committee— Don Slesnick, Chairman  
Bill Murphy  
George Neary  
Herb Sosa  
Judy Pruitt

Met March 21, 2000, 8:00 a.m.—In attendance: Don Slesnick, Bill Murphy, Judy Pruitt, Becky Matkov, Herb Sosa via fax

The Nominating Committee presents the following slate of officers for the 2000-2001 one year term of office (to be voted on at April Board Meeting):

President—Jeanette Poole  
First Vice President—Bill Murphy  
Second Vice President—Richard Heisenbottle  
Treasurer—Thorn Grafton  
Secretary—Judy Pruitt  
At Large—George Neary  
At Large—Penny Lambeth

Nominations for Trustees for the two-year term 2000-2002:

John Hinson, President, The Ocean Club  
Joan Thompson, Chairman, Dade Heritage Trust's Building Bridges Fundraiser  
Pat Ford, Grantwriter  
Luis Penelas, Preservationist in Buena Vista  
Marie Stiefel, DHT supporter and Coral Gables community leader  
Chico Goldsmith, President of Goldsmith Family Foundation  
Tina Lane, Past Chairman of Palmer Trinity, major donor  
Enid Pinkney, DHT Past President

Asked to serve on the Board of Advisors:

Herb Sosa

We thank the following trustees whose terms are ending in 2000 for their service:

Luis Ajamil  
Patti Allen  
Jane Caporelli  
Raeganne Eastmann  
Joyce Kory  
Randall Robinson  
BJ Smith

Trustees whose terms expire in 2001 who are continuing to serve:

Thorn Grafton  
Rachel Parsons  
George Neary  
Don MacCullough  
Dolly McIntyre  
Blanca Mesa  
Margaret Pelton  
Judy Pruitt  
Neil Robertson  
Gene Tinnie

DHT Executive Committee Meeting March 8, 2000  
Noon--DHT

Call to order  
Approval of minutes  
Treasurer's Report  
Staff changes  
Architectural Historian Conference  
Dade Heritage Days  
Building Bridges Fundraiser  
Preservation Awards  
Fundraising--Calls to membership to rejoin and attend Deering  
Sponsorships sought--Royal Caribbean  
Swire  
Ocean Club/Colonial Bank  
Jorge Mas  
Sun International Trust  
Bell South  
Bell South Mobility  
Grants--Rosenberg  
American Express  
Website links-merchandise  
Development Committee--Selection of members  
Honor "Heritage Heroes" for  
major donations